

# **DRAFT City of Edna Bay - Special Meeting (Postponed Regular Meeting)**

## **1 — Meeting Date, Place and Call to order:**

This Special meeting was held on Monday, August 17th, 2020 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:07 PM.

## **2 — New Roll Call:**

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

## **2.1 — Public Participants:**

Sharon Wargi      Louise DiPaolo      Roger DiPaolo      Brian Mortenson      Becky Tennant

## **3 — Consent Agenda:**

### **A: Approval of Meeting Agenda:**

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### **B: Approval of Prior Meeting Minutes:**

The following minutes were presented for review:

1: Regular Minutes of July 13th, 2020 - No questions or comments.

Consensus of the public attendants was taken in favor, no objections were noted.

### **Motion:**

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

## **3.1 — Business:**

### **Old Business:**

- a: *Old Finger Float Bid Opening, Discussion and Decision.*
- b: *Stabilizing Plastic Mesh Bid Opening, Discussion and Decision.*
- c: *DNR Conveyance Application for DOT Harbor Improvements, Discussion and Decision.*

### **New Business:**

- a: *Public Hearing for Budget Amendment Ordinance #20-23 NCO for Bulk Fuel Painting / Maintenance, Discussion and Decision.*
- b: *Election Judges for 2020 Annual Election, Discussion and Decision.*

## **4 — Mayor's Report:**

Mayor Poelstra stated that there was not much to report this month. Some locals are still working on letters for the AP&T discussion with Kreis-Tomkins office regarding the local phone issues.

Mayor Poelstra is also working with DOT to see if the contractor can install the breakwater this season if at all possible. There may be some COVID relief funds that can be used on the additional mobilization since the harbor project being delayed into next year is a direct result of COVID.

Mayor Poelstra noted that work taking some components apart at the Bulk Fuel Facility is needed before

deeper discussion is held with Schmolck Mechanical and First City Electric on the issues encountered on the #1 Diesel tank.

#### **5 — Clerk's Report:**

Myla Poelstra (Municipal Clerk) reported that certified candidacy packets are available upon request, and some have already been picked up. Three seats are up for re-election this year. Information on how to run for City Council can be found in the Candidate Packet form on the City Website, and seats that are up for re-election can also be found on the City Website under the Government tab.

#### **6 — Treasurer's Report:**

Myla Poelstra read back the treasurer's report. No questions or comments.

### **7 — Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported that he recently participated in a conference call with DOT about any concerns the City may have now that the harbor project has been delayed. During the call Tyler and DOT discussed looking into whether there was a possibility of having the breakwater installed this fall.

Funding for the project has not been impacted and Tyler confirmed the breakwater is included in the scope of work for the project as awarded to the contractor. The contractor is working to have the breakwater built first.

The boat tied to the old finger float that is up for bid has been moved and side-tied to another vessel. Discussion on the sale of the float will be held later in the meeting. The Dock phone has been restored to normal service after a power outage at the CO kicked it offline again.

#### **7.2 — Road Committee:**

Michael Williams (Road Chairman) had a brief report. He shared that Joe Wargi worked with him and the City to get approval for doing some volunteer pot hole cleanup work around some of the City bridges. Mike thanked Joe for volunteering his time. Mayor Poelstra reported that Joe has completed the work from Thayer Creek past the Post Office.

Mayor Poelstra is hopeful to see some movement on the municipal entitlement finalization in the coming months so the City can pursue generating a local rock source. The City will have around \$45K in Timber Receipts funds to apply to the roads, and he is hopeful that the full \$100K in funds committed to the DOT project will be returned to the City. This will allow for the roads around town to be the focus of the coming year.

#### **7.3 — EMS Committee:**

Karen Williams (EMS Administrator) had no report.

#### **7.4 — Search & Rescue Committee:**

Mayor Poelstra reported that Mike Woodhouse has officially resigned from his role as S&R Chairman and has returned the equipment he was assigned. Tyler inspected the equipment and signed off on its condition at the time of receipt, noting that the equipment is older than before and has taken on typical wear and tear from age.

Tyler encouraged locals to start thinking about who would like to take on the chairmanship of S&R committee and organize a group of responsible individuals to handle this important role.

#### **7.5 — Fire Committee:**

Lee Greif (Fire Chief) reported that Terry Poelstra has taken on the Fire Truck repairs and has all of the parts needed to complete them. Lee said Terry will report directly to the City once he has done work on the truck.

#### **7.6 — Fish & Game Advisory:**

No report.

#### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that he has some ideas on what work needs to be done to resolve

the issue with the #1 Fuel Tank that occurred during the last delivery. He noted that with the new budget amendment, the funds are now available to get supplies for painting and maintenance.

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### Old Business

#### **Item A - Old Finger Float Bid Opening, Discussion and Decision:**

Mayor Poelstra reported that only one bid was submitted. He submitted a bid for the float, but offered that if there were any other bidders he would retract his. The City Clerk opened the Bid from Tyler Poelstra for the old float, for a bid price of \$1.00.

Mayor Poelstra explained that there have been a few complaints about the float, but due to the lack of available entitlement land there is nowhere for the City to take the float ashore. For the City to take the float and store it anywhere would require a contract to be let incurring additional cost and site control for the area it is stored. He explained that he put in a bid to address the complaints and resolve the situation, offering that if anyone still wanted the float he would give it to them before disposal.

Consensus of the public attendants was taken in favor of awarding the bid to Tyler Poelstra, no objections were noted.

#### **Motion:**

Councilor (Mrs.) Williams moved to take the bid from Tyler Poelstra for the old finger float.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the Council**

The last person who expressed any interest in the float was Jim Widmyer, and Tyler noted that he would give it to Jim if contacted before the float was disposed of.

#### **Item B - Stabilizing Plastic Mesh Bid Opening, Discussion and Decision:**

Mayor Poelstra reported that only one bid was submitted from Brian Mortensen for \$551.00.

Consensus of the public attendants was taken in favor of awarding the bid to Brian Mortensen, no objections were noted.

#### **Motion:**

Mayor Poelstra moved to accept the bid from Brian Mortensen for the road mesh for \$551.00.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the Council**

#### **Item C - DNR Conveyance Application for DOT Harbor Improvements, Discussion and Decision:**

Mayor Poelstra explained and summarized his review of the document and conversations with DNR. His main question was on whether the City could request to purchase the area identified in the agreement instead of settling for a yearly lease. He asked if anyone had concerns with a lease, or had ideas on how best to proceed.

After discussion it was agreed there were some important boxes left unmarked on the document that should be inquired about, and to check with DNR on if the area could be purchased instead of leased. Mayor Poelstra will speak with DNR about the questions on the application and then call a Special Meeting to make a final decision.

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### New Business

#### **Item A - Public Hearing for Budget Amendment Ordinance #20-23, Discussion and Decision:**

Mayor Poelstra read back draft Ordinance #20-23NCO. Copies were made available prior to the meeting on the City website.

Consensus of the public attendants was taken in favor of draft ordinance #20-23NCO as presented, no objections were noted.

**Motion:**

Mayor Poelstra moved to adopt Ordinance #20-23NCO as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the Council**

***Item B - Election Judges for 2020 Annual Election, Discussion and Decision:***

Mayor Poelstra explained that the City is looking for volunteer election judges, and this item is being brought to the agenda ahead of schedule to get the word out and hopefully improve awareness. He noted that anyone volunteering to be an election judge cannot be directly related to any of the candidates running for office in the general election. He suggested that most Cities are holding in-person polling places as per normal procedure, despite COVID, since only one person at a time are allowed in the polling place other than the judges. PPE for the judges will be required and some additional precautions will be taken.

Mayor Poelstra asked if there were any attendees willing to volunteer as judges at the meeting. Louise DiPaolo and Sharon Wargi volunteered. Louise suggested asking Charleen Bartels as well. The City will reach out to Charleen and see if she interested in volunteering.

A Special Meeting will be called to approve the three election judges shortly.

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***Persons to Be Heard***

Louise DiPaolo felt it was important to bring God back to government and read back two short scriptures from Proverbs. She noted her hope that with all the chaos in the world Edna Bay is fortunate not to have much of it affect locals. She suggested considering prayer / moment of silence before meetings. She also suggested purchasing and displaying USA and State flags when meetings are held in person again and would like to see these items considered at some future date.

***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.  
Motion to adjourn seconded by Councilor (Mrs.) Poelstra.  
Meeting adjourned at 6:55 PM.